


**Bhavan's Vivekananda College**  
of Science, Humanities and Commerce  
Sainikpuri

11-09-2019

**Circular**


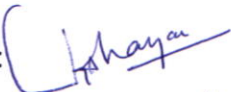


A meeting of students Grievance Redressal Committee is scheduled on 13-09-2019 at 4.00 pm in Principal's office. The agenda for the meeting is as follows.

- Discussion of Grievances recorded in the last Student council meeting held on 07-09-2019.
  - i. Maintenance of classroom and other college basic infrastructure
  - ii. Workshop on First Aid
  - iii. Orientation for GE course registration
- Plan of action for the above issues.

  
Principal

**(Dr. Y. ASHOK)**  
PRINCIPAL

Bhavan's Vivekananda College of Science  
Humanities & Commerce  
Sainikpuri, R.R. (Dist.)






1. Mrs.B.Niraimathi : 
2. Dr.Jyothi Nayar : 
3. Mrs.Kamala Devi : 
4. Dr.Kavitha Lal : 

# Bhavan's Vivekananda College

of Science, Humanities and Commerce  
Sainikpuri

Minutes of the Students Grievance Redressal Committee held on 13-09-2019  
at 4.00 pm in the Principal's office.

The following members were present.

1. Prof. Y Ashok : 
2. Mrs.B.Niraimathi : 
3. Dr.Jyothi Nayar 
4. Mrs.Kamala Devi : 
5. Dr.Kavitha Lal : 

Principal Prof. Y Ashok welcomed all the members. He expressed about the students' request for regular maintenance of classroom infrastructure, shortage of water in the washrooms and improper lighting in some of the classrooms. He asked Mrs Niraimathi to inform Sreedhar, Office Supdt. to keep a regular watch on the maintenance of basic infrastructure of the college.

Principal said that students put up a request to organise First Aid workshop for students. He said that the health committee of the college could organise a workshop on First Aid. Mrs Niraimathi said that an alumnus Mr Sanjay Mucherla has been contacted and requested to provide First Aid Training to the students and he has agreed to do the same on 21-0-2021.

He mentioned that some of the students faced difficulties in the process of registration for GE courses, as a result, they could not opt for the course they intended in time and they requested for an orientation/guidance for registration for GE course. He also said that Mrs Saraswathi, Head, Department of Computer Science has agreed to look into the matter by providing the necessary information in the Bhavan's App.

The meeting ended at 4.45 pm as there were no other points for discussion.



**Bhavan's Vivekananda College**  
of Science, Humanities and Commerce  
Sainikpuri

30-07-2018

**Circular**





A meeting of students Grievance Redressal Committee is scheduled on 31-07-2018 at 3.30 pm in Principal's office. The agenda for the meeting is as follows.

- Discussion of Grievances recorded in the last Student council meeting held on 25-07-2018.
  - i. Selection of Executive council members
  - ii. Replacement of CPUs in class room Nos. 105 and 205 in the MBA block
  - iii. Consideration of attendance for students participating in cultural activities like sports/NCC students.
  - iv. CRT classes conducted during college working hours causes final year students to miss out their academic schedule.
  - v. Instructions to keep the canteen open when functions are going on in the campus as the organizers stay long hours and they need food
  - vi. Maintenance of class room infrastructures such as door latches, window stoppers, fan regulators, sufficient lighting, and broken floor/wall tiles etc.
- Plan of action for the above issues.

  
Principal

(Dr. Y. ASHOK)  
PRINCIPAL






Bhavan's Vivekananda College of Science  
Humanities & Commerce  
Sainikpuri, R.R. (Dist.)

1. Mrs.B.Niraimathi : 
2. Dr.Jyothi Nayar : 
3. Mrs.Kamala Devi : 
4. Dr.Kavitha Lal : 

**Bhavan's Vivekananda College**  
of Science, Humanities and Commerce  
Sainikpuri

Minutes of the Students Grievance redressal committee held on 31-07-2018  
at 3.30 pm in the Principal's office.

The following members were present.

1. Prof. Y Ashok : 
2. Mrs.B.Niraimathi : 
3. Dr.Jyothi Nayar : 
4. Mrs.Kamala Devi : 
5. Dr.Kavitha Lal : 

Principal welcomed all the members. He mentioned that student council meeting was held on 22-07-2018 and said that the representatives of all the classes have attended the meeting. He gave the highlights of the student council meeting.

- Students were happy that there is participation of Final year students in Board of Studies of all subjects, Academic Council and in various other committees.
- They were also happy that all the following major grievances put up in the last meeting were redressed.
  - ✓ Installation of 3 more water coolers
  - ✓ Installation of sanitary napkin vending machines and incinerators in the girls' washroom
  - ✓ Upgradation of computers in the labs
  - ✓ Expansion of space in the canteen
  - ✓ Regular checking up for the potability of the drinking water
  - ✓ Formation of canteen committee to monitor the cleanliness and hygiene of the canteen

Principal mentioned that the requests put up by students should be looked into immediately and the college should make the life of students more comfortable. He said that

- i. 28 students have self-nominated themselves to be members of the executive council, with a request to have members from all faculties.

He requested the members to identify 12 members covering all the departments.

- ii. Dr.Chakravarthy, HOD of Management Studies has been informed to monitor and get the CPUs replaced with the updated version.
- iii. Attendance would be considered if students are selected for national level of participation out of a credible crowd.
- iv. Faculty in charges make necessary arrangements to schedule special classes for the students missing their regular classes due to attending CRT classes, if they need.
- v. Canteen would be kept open for long hours on the days when there are some special events in the college for student organisers
- vi. Mr Sreedhar, Office Supdt. has been instructed to look into the maintenance of class room infrastructures, however, the broken floor tiles is due to some structural defect which will be replaced in a phased manner.

Principal requested Mrs B Niraimathi to follow up with Mr Sreedhar regarding the maintenance of classroom infrastructure and also about the replacement of CPUs in classrooms 105 & 205. Members were asked to short list the Executive Committee and communicate to the Student Council.

The Principal thanked all the members and the meeting ended at 4.20 pm as there were no other points for discussion.





Bharatiya Vidya  
**Bhavan**

**BHAVAN'S VIVEKANANDA COLLEGE  
OF SCIENCE, HUMANITIES AND COMMERCE**  
(Accredited with 'A' grade by NAAC)  
Autonomous College  
Affiliated to Osmania University

Circular

10<sup>th</sup> July, 2017

A Grievance redressal committee meeting is scheduled on 11<sup>th</sup> July, 2017. All the committee members are requested to attend the meeting at 4.00 pm in the committee room. The following will be the agenda of the meeting:

- Review on the previous grievances registered from the students.
- Discussion on the latest grievances of the students.

Mrs. B Niraimathi  
Vice-principal

Coordinator, Students' Grievance Redressal Cell

Members Signature:

Air Cmde. (Retd) JLN Sastry, VSM,  
Vice Charman, BVB, Sainikpuri Kendra

Prof. Y. Ashok  
Principal, BVC

Mrs. B. Niraimathi  
Head, Dept. of Physics & Electronics

Mr. G. Sridhar  
Office Superintendent




Bharatiya Vidya  
**Bhavan**

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**MINUTES OF THE MEETING HELD ON 11<sup>th</sup> July, 2017**

The student's council meeting requested for a change in the mode of fee payment.

They suggested that digital payment or payment through card should be facilitated by the college authorities. After a discussion with the Principal it was decided that the matter would be considered and very soon the convenience for such a mode of payment would be facilitated for the benefit of the students.

  
Mrs. B. Niraimathi  
Vice-principal

Coordinator, Students' Grievance Redressal Cell

Members Signature:

  
Air Cmde. (Retd) JLN Sastry, VSM,  
Vice Charman, BVB, Sainikpuri Kendra

Prof. Y. Ashok  
Principal, BVC



Mrs. B. Niraimathi  
Head, Dept. of Physics & Electronics



Mr. G. Sridhar  
Office Superintendent



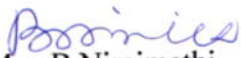
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OF SCIENCE, HUMANITIES AND COMMERCE, Sainikpuri  
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**Circular**

24<sup>th</sup> July, 2017

A meeting of Grievance Redressal Committee is scheduled on 25<sup>th</sup> July, 2017. All the members are requested to attend the meeting at 3.00 pm in the committee room. The following are be the agenda of the meeting:

- Discussion of Grievances recorded during the last student council meeting held on 22-07-2017.
  - i. Request for drinking water point in the new block.
  - ii. Request for more frequent cleaning of water coolers as there is fear of water contamination.
  - iii. Request for easy access to sanitary napkins for girl students when needed.
  
- Plan of action to resolve the above issues

  
Mrs. B Niraimathi  
Coordinator, Students' Grievance Redressal Cell

Prof. Y. Ashok  
Principal, BVC



Mrs. B. Niraimathi  
Head, Dept. of Physics & Electronics



Mr. G. Sridhar  
Office Superintendent



Rahul Batra  
Student Representative





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**OF SCIENCE, HUMANITIES AND COMMERCE, Sainikpuri**  
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**Minutes of the meeting held on, 26<sup>th</sup> July, 2017 at 3.00pm in the committee room**





The Principal Prof. Y Ashok welcomed all the members and opened the discussions on the agenda points as follows. He mentioned that there was a student council meeting held on 22-07-2018, where students have been requested to give their suggestions with regard to academics, examinations & autonomy and infrastructural facilities for the improvement of the college. He also mentioned that they gave some valuable suggestions on finer areas such as cleanliness of the washrooms, maintenance of classroom furniture etc. and that Mr Sreedhar, Office Superintendent has been asked to make necessary steps to provide better ambience to the student community.

The Principal mentioned the following:

- i. Students expressed that the drinking water from the coolers may be contaminated and it may not be safe to drink and students are forced to drink packaged drinking water.
- ii. The department of Microbiology has come forward to do microbial test on the drinking water at all points to check if the water is potable and they are in the process. Besides Mr T Prasad, faculty from Dept of Physics and Electronics is regularly monitoring that all the water coolers are well maintained.
- iii. There was a request from students for more water coolers and that college is purchasing 3 new coolers, they will be installed soon, one in new block, one replacement in Commerce Block and one replacement in IT block under the supervision of Mr Prasad.
- iv. There has been a request from girl students for easy access to sanitary napkins in the college. Dr Jyothi Nayar would be asked to identify the possibilities of getting sanitary napkin vending machines and incinerators for all the girls' wash rooms and also provide the budgetary requirements.

Principal appreciated the faculty members for their efforts to make the college a better place for the students. He asked Mr Sreedhar to provide all the necessary support needed for the upkeep of clean and hygienic environment.

As there were no other points, the meeting ended.

1. 
2. 
3. 
4. 



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28<sup>th</sup> July, 2016

A Grievance redressal committee meeting is scheduled on 29<sup>th</sup> July, 2016. All the committee members are requested to attend the meeting at 3.00 pm in the committee room. The following will be the agenda of the meeting:

- Review on the previous grievances registered from the students.
- Discussion on the latest grievances of the students.

Mrs. B Niraimathi

Vice-principal

Coordinator, Students' Grievance Redressal Cell

Members Signature:

Air Cmde. (Retd) JLN Sastry, VSM,  
Vice Charman, BVB, Sainikpuri Kendra

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**MINUTES OF THE MEETING HELD ON 29<sup>th</sup> July, 2016**

The request for the increase in the time interval of the short break made by the student's council in the meeting held on 11<sup>th</sup> July, 2016 was discussed with the Principal. It was decided that the time for the short break would be increased by 10 minutes. The short break which was from 11.50 am to 12 noon will now be from 11.45 am to 12.05 pm. This increase in the time by 10 minutes will be convenient to the students.

  
Mrs. B Niraimathi  
Vice-principal

Coordinator, Students' Grievance Redressal Cell

Members Signature:

  
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Vice Charman, BVB, Sainikpuri Kendra

Prof. Y. Ashok  
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Mrs. B. Niraimathi  
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Mr. G. Sridhar  
Office Superintendent





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**14<sup>th</sup> Dec, 2016**


A Grievance redressal committee meeting is scheduled on 15<sup>th</sup> Dec, 2016. All the committee members are requested to attend the meeting at 4.00 pm in the committee room. The following will be the agenda of the meeting:

- Review on the previous grievances registered from the students.
- Discussion on the latest grievances as suggested during the students council meeting.

  
Mrs. B. Niraimathi

Coordinator, Students' Grievance Redressal Cell

Members Signature:

  
Air Cmde. (Retd) JLN Sastry, VSM,  
Vice Charman, BVB, Sainikpuri Kendra

Prof. Y. Ashok  
Principal, BVC

  
Mrs. B. Niraimathi  
Head, Dept. of Physics & Electronics

Mr. G. Sridhar  
Office Superintendent





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## MINUTES OF THE MEETING HELD ON, 15<sup>th</sup> Dec, 2016

The request by the student's council for conducting only two internal exams instead of three on a day was taken into consideration by the Principal of the college. The students of the council conveyed that two exams on a day would give them sufficient time to revise the subject due to the long gap that would be there. Considering the request of the students it was decided by the committee that only two exams would be held on each day immediately starting from the next Internal Assessment examination.

Mrs. B Niraimathi

Coordinator, Students' Grievance Redressal Cell

Members Signature:

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27<sup>th</sup> June, 2015


A Grievance redressal committee meeting is scheduled on 29<sup>th</sup> June, 2015. All the committee members are requested to attend the meeting at 4.00 pm in the committee room. The following will be the agenda of the meeting:

- Review on the previous grievances registered from the students.
- Discussion on the latest grievances as suggested during the students council meeting.

  
Mrs. B. Niraimathi

Coordinator, Students' Grievance Redressal Cell

Members Signature:

  
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### MINUTES OF THE MEETING HELD ON 29<sup>th</sup> June, 2015

The grievances as conveyed by the students' council committee held on 29<sup>th</sup> June, 2015 were discussed with the Principal and it was decided that the water coolers will be cleaned every three months by the house keeping staff.

It was also decided after a discussion with the principal and the members of the Health Committee that the number of first aid boxes which were till now arranged in the office and the Biochemistry block will now be made available to the students even at IT block and the MBA block. It was also decided that the contents of the first aid boxes will be monitored by the Health Committee members on a regular basis.

Mrs. B Niraimathi

Coordinator, Students' Grievance Redressal Cell

Members Signature:

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